Student Support

APT Launch Meeting

October 24, 2025

Facilitated by Becky Foreman

Counseling and Transitions Action Planning Team Agenda

The Givens	Victory	Current Reality
Commitment	Timeline	Coordination

1. The Givens

Project Name?

Student Support

What is the goal of the project?

- **Student Support APT** – Hold an event for teachers, counselors and administrators to share resources and best practices

.

What is the timeframe?

November 2025 - June 2026

2. Victory

Reflect back on the completed project or the day after the event… What do we see in place that indicates our success?

See? Hear? Touch? Smell? Taste?

Amount of people who attended

Increased awareness

Attendees gained awareness of 3-4 new resources

Good ratio of teachers, counselors and administrators

Everyone was having fun, enjoying the event

Support services are implemented following the event

Well organized event

Collaborative

Front office staff were represented

We had a student panel

3. Our Current Reality - TEAM:

Strengths: What are our strengths as a team?

- Organization
- We bring different perspectives
- Experience in promoting
- Eagerness
- Flexibility
- Commitment
- Collaboration

Weaknesses: What are our weaknesses as a team?

- Time constraints
- Gaps in communication between meetings
- Non-commitment
- Differences between districts
- Demographics: student population, needs
- Venue proximity
- Getting people to engage, participate
- Not sure how to measure outcomes

3. Our Current Reality - SUCCESS

Benefits: What benefits will our success bring?

- Students receive support
- Connecting staff, faculty, teachers
- Students obtain positive outcomes
- Positive reputation for the district and site
- Team motivation

Dangers: What obstacles or dangers do we anticipate confronting when we are highly successful?

- Availability of resources on a wide scale
- High expectations
- Unmet expectations
- Resource requirements
- Unequal access to resources

4. Our Commitment

What are we REALLY committed to accomplishing as a team? *

We are committed to

- Provide support for teachers, administrators and counselors through active participation and collaboration.
- Determining a firm date for the event
- Assess the success and outcomes

* Concrete accomplishment at the end of the project…

Timeline

Team	1st Step	Nov.	Dec.	Jan.	Feb. 1-27	Feb. 28-Mar. 13	Mar. 14-April	Success Indicator	Resources
Logistics	Create Timeline & Budget	• Layout • Assign roles & clear responsibilities •Create itinerary		•Entertainment •Invitations •Incentives		• Decide hybrid and/or stream event?	• Food • Stay on schedule • Set-up, take down	Good turnout and positive feedback	LARAEC
Resource Gathering	Define our population	• Determine what resources we will present (research) • Gather best practices		• Keynote speaker or panel (free)		• Create best practices PowerPoint	• Generate feedback and support survey • Create a tool each participant leaves with, like a handbook of best practices and resources • Reflect after the event	Everyone received 3-5 resources	LARAEC (food)

COORDINATION!

1. Confirm

Project image or slogan

RESOURCES

What is Needed?

Already discussed

How to Obtain?

LAREC (food)

Who is Responsible?

Co-chairs, LARAEC staff

COMMUNICATION

Who Needs to Know?

- Teachers
- Counselors
- Administrators
- Clerical
- LARAEC Board

How will it happen?

- Email
- Flyers

PROGRESS MEETINGS

When?

- November Check-in meeting

Where?

Notification?

- Larisha ("Remind" software)

What stands out from our work?

- Commitment
- Clear Plan
- Collaboration

Looking forward to...

- Next meeting
- New ideas
- Successful event

Still concerned about...

- Layout
- Logistics
- Planning

The value of the plan is...

Removing student barriers

PROJECT MANAGEMENT

How? Continue work during scheduled APT meetings in two groups: Logistics and Resource Gathering

Co-chairs: Willie, Kristina

Notetaker: Eunice

STUDENT SUPPORT

VICTORY

Reflect back on the completed project or the day after the event. What did you see? Hear? Touch? Taste?

AMOUNT OF PEOPLE THAT ATTENDED
AWARENESS
GAIN A MINIMUM OF 3-5 RESOURCES
RATIO OF TEACHERS, P/AP, COUNSELORS
SUPPORT EACH OTHER
HAVING FUN, ENJOYMENT
SUPPORT SERVICES ARE IMPLEMENTED
ORGANIZATION
COLLABRATION
STUDENT PANEL
FRONT OFFICE STAFF - REPRESENT

CURRENT REALITY

What are the strengths and weaknesses of our team?

HOLD AN EVENT FOR TEACHERS, COUNSELORS & ADMIN SHARE RESOURCES & BEST PRACTICES

Strengths	Weaknesses
ORGANIZATIONS. DIFFERENT PERSPECIVES PROMOTING. EAGERNESS. FLEXIBILITY. COMMITMENT. COLLABORATION!.	TIME CONSTRAINTS. GAPS BETWEEN COMMUNICATION MEETING. NON-COMMITMENT. DIFFERENCE BETWEEN DISTRICTS. DEMOGRAPHICS: STUDENT POPULATION NEEDS VENUE/LOCATION: PROXIMITY ENGAGEMENT/PARTICIPATION ↳ GETTING PEOPLE TO PARTICIPAT. OUTREACH. HOW DO WE MASURE SUCESS/IMPACT OF EVENT

What are the benefits and dangers of a highly successful project/event?

Benefits	Dangers
! students receive support • connecting staff/faculty teachers? • students obtain pos. outcomes • pos. rep. for distr./site • Team motivation	Availability of resources - on wide scale • High expectations • Unmet expections • Resource requirements • Unequal access to resources

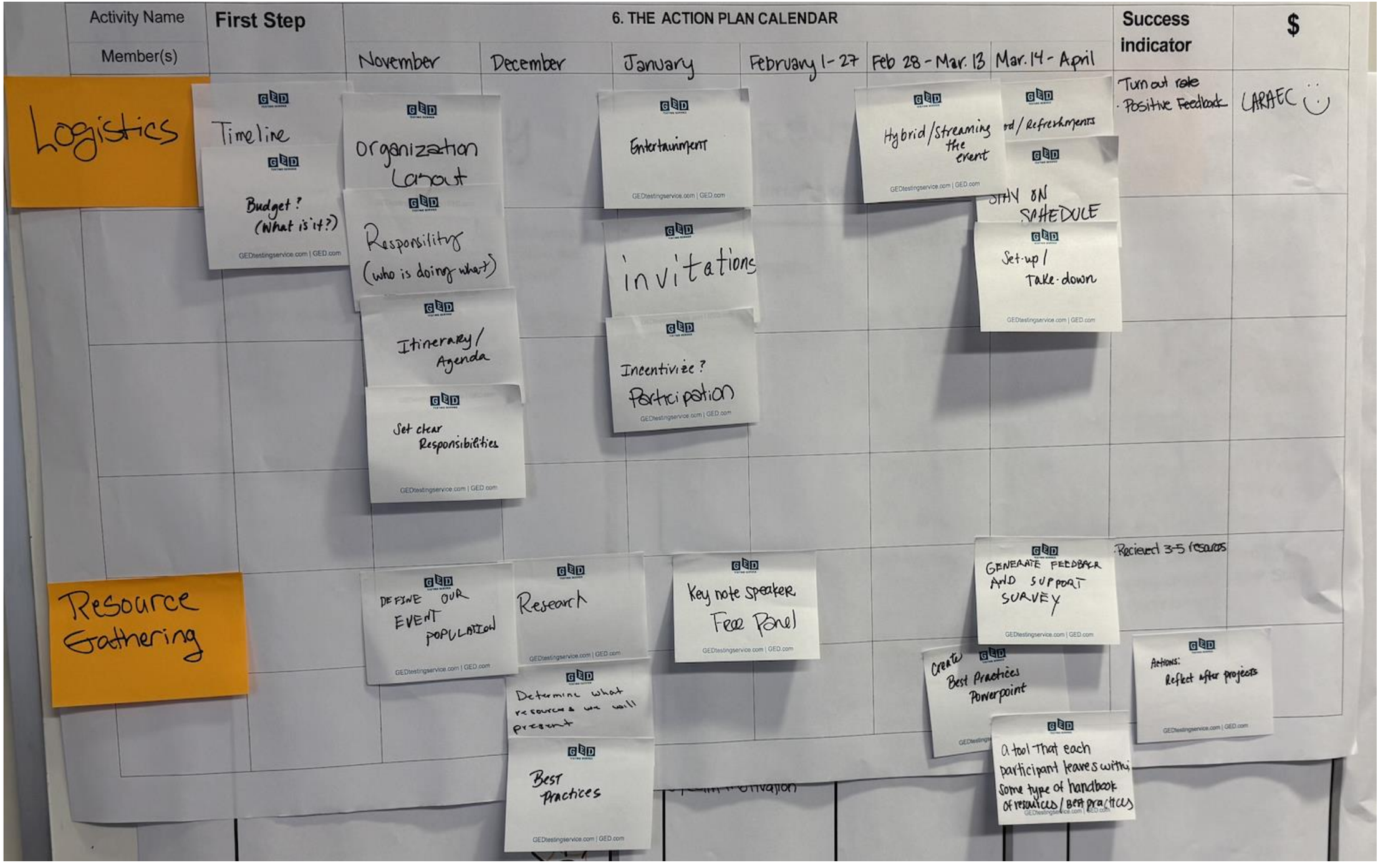
AAP Accelerated Action Planning

Our Commitment

What are we really committed to accomplishing as a team?

Provide support for teachers-admin. and counselors thru. active participation and collaboration. With a firm date of the event.

And a commitment to ~~access~~ assess the success and outcomes.


Activity Name
Member(s)
First Step
6. THE ACTION PLAN CALENDAR
November
December
January
February 1 - 27
Feb 28 - Mar. 13
Mar. 14 - April
Success indicator
$
Logistics
Timeline
Budget? (What is it?)
Organization Layout
Responsibility (who is doing what)
Itinerary/ Agenda
Set clear Responsibilities
Entertainment
invitations
Incentivize? Participation
Hybrid/Streaming the event
Set-up/ Take-down
Turn out rate
· Positive Feedback
Resource Gathering
DEFINE OUR EVENT POPULATION
Research
Determine what resources we will present
Best Practices
Key note speaker Free Panel
GENERATE FEEDBACK AND SUPPORT SURVEY
Create Best Practices Powerpoint
A tool that each participant leaves with; some type of handbook of resources / best practices
Actions: Reflect after projects
· Recieved 3-5 resources
GEDtestingservice.com | GED.com

COORDINATION!

AAP Accelerated Action Planning

1. Confirm

RESOURCES	COMMUNICATION	PROGRESS MEETINGS
What is Needed? - Already Obtained	**Who Needs to Know?** Teachers Counselors Clerical Admin. LARAEC Board Mem.	**When?** - Already Discussed - Nov. Check-in meeting prior to Dec.
How to Obtain? "	**How will it happen?** - Email - Flyers	**Where?** - ~~Zoom~~ via 3pm Fri. Nov 21?
Who is Responsible? "		**Notification?** - Remind

3. Project Image or Slogan

"TBD"

"Making the Stakeholders Aware of Resources!"

2. Affirm

What stands out from our work?
- Commitment
- Clear Plan
- Collabs

Looking forward to...
- Next meeting
- New Ideas
- Successful event

Still concerned about...
- Layout
- Logistics/Planning

The value of the plan is...
- Removing Student Barriers.

PROJECT MANAGEMENT

How?

Team? STUDENT SUPPORT

Notifier: LAKisha (Remind App) (Willie/Kristina)

CO-CHAIRS

~~Leader:~~

NOTE TAKER (Ennice)