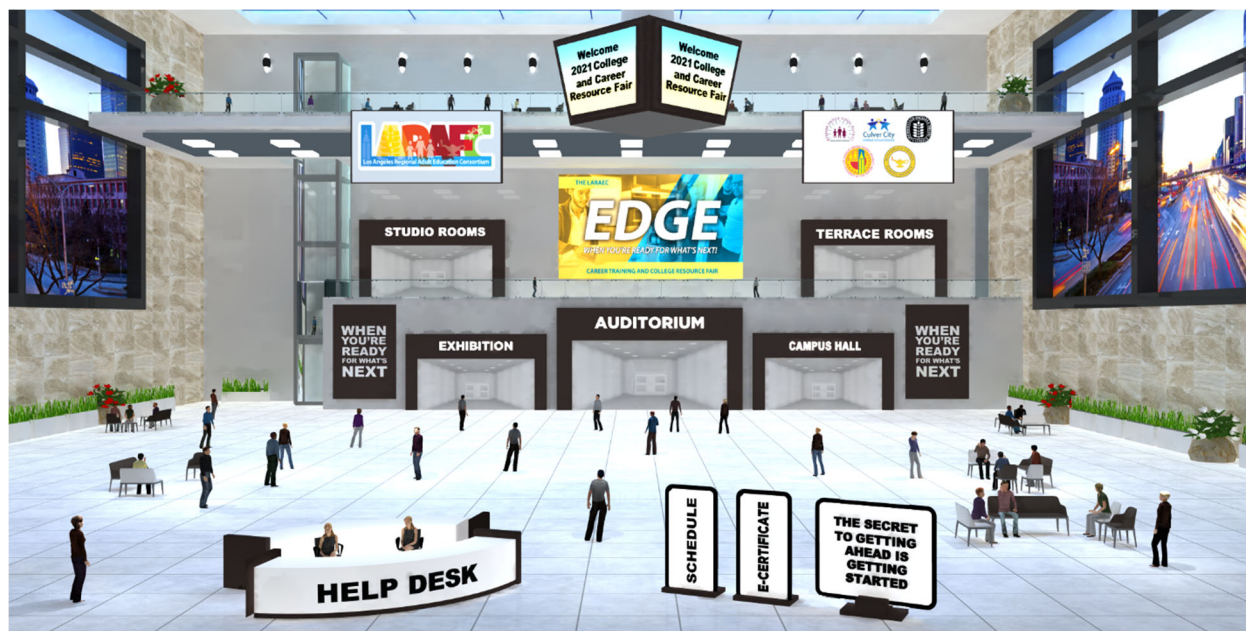




Participating in the LARAEC EDGE Conference



We are close to GO TIME! We wanted to take a few minutes to let you know some of details for event day.

Registration

You should have already registered through Eventbrite. If you did not register yet, please visit <https://www.eventbrite.com/e/the-laraec-edge-2023-tickets-523840209167> Registration allows us to keep track of attendance for each district and puts you on the invitation list for future events.

Conference Schedule

The schedule of events, presentation write-ups, and presenter profiles are located on <https://laraecedge2023.sched.com/> Take some time before the conference starts to map out your game plan for the day. You can also get a quick list of presentations and their scheduled rooms from the information desk.

Conference Website

The main conference websites will be open the week prior to the conference. You can get familiar with the links and schedule. The rooms are open for classes to practice but no one will host them until the conference start time. The main conference site can be found at <http://laraec.org/edge>

Zoom

I think by now we all have been to a zoom session or two. If you have never used zoom, you can check out this video for instructions <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting> For everyone else, our conference webpage will have zoom links to enter the ballroom, exhibitor hall, sessions, and help desk. Just like any conference, your will use the schedule to pick a presentation and then go to that room. See schedule above.

Attendance - IMPORTANT

If you are faculty or staff and need your attendance verified, make sure your zoom name matches your real name and make sure that you registered for the conference. Your attendance will be sent to your district. For Students, your proof of attendance is your ticket and email confirmation, make sure you register.

Zoom Webinar

The Auditorium will be using "Zoom Webinar." In order to hold the number of participants scheduled, we will be using the webinar version of zoom. This means you will not see your video tile in the webinar or other attendees. You will only be able to see panelists and the shared screen. The chat room will be open. If you have questions for the conference team, you can post in the Q&A box.

Help

If you need help on conference day, we will have a help desk set up. Here you can find FAQs and a link to request live help. We have a team of fabulous tech support people ready to assist. You just fill out some basic information and someone will call you <https://tinyurl.com/LARAECROCSHELP> OR visit the LIVE Zoom support at <https://wearedace.zoom.us/j/97307248714> during the conference

Netiquette

As with any zoom room, please follow general rules of etiquette. Keep yourself muted during the presentations. If you have a question, raise your hand or use the chat box. If solicited by the presenter you can unmute yourself for interactive activities. It is always nice to see live videos of the audience, but that is your preference. Be mindful of your background and who may be walking by (zoom backgrounds are nice).

Inappropriate Conduct

If you are in a room and someone is acting inappropriately you can message the room host in the chat box or you can report the conduct here <https://tinyurl.com/LARAECEDGEReport> We will have someone monitoring this link and will remove the perpetrator. This link is also at the help desk.

Exhibitor and Campus Halls

PLEASE visit the Exhibitor and Campus Halls. Here you will find links to our exhibitors, schools, and colleges. Some of the booths have active zoom links so that you can talk to representatives like you would at live conference.

Lastly, we hope that you enjoy the conference and find value from the day. Our presenters have worked hard to make sure that their presentations are relevant and assist you in thinking about what is next for you! We look forward to seeing you at The LARAEC EDGE!!!

If you have further question about participation you can email the co-chairs below OR visit tech support on the day of the event.

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LARAEC Conference Co-Chairs