



LARAEC Action Planning Team
Special Populations Committee
Meeting Notes: 12.8.2023
9am-12pm

Purpose: To decide on a presentation topic and delegate assignments to committee members.

Engaged Participant outcomes:

- Assign leadership members to find components related to the chosen topic that would benefit students
- Review the deadline timeline and set goals.

Facilitators: Sandra A. Lopez, DSS Advisor for LAUSD DACE
M. Christie Dam, Ph.D. – Professor & Program Coordinator,
Workforce Connections, LACCD

- 9:00 am Welcome and introductions
- Attendees: Francisco Narcisco (LAUSD Adult Ed), Sandra Lopez Orozco (LAUSD, co-chair), Yvette Barrios (MCAS), Christie Dam (LATTC/LACCD, co-chair)
- 9:10am Business from Previous meeting - discussed timeline from previous meeting regarding timeline and discussed 2 outcome goals for 1) faculty/staff focused and 2) student focused
- 9:15am Explanation of the agenda and goals for today – to identify presentation topics
- Discussed previously collected data (surveys attached)
 - Recognized that the top 3 barriers for students are 1) job obligations, 2) family obligations, and 3) financial factors
 - Discussed student needs and faculty/staff request for PD on mental health/mental awareness
 - Discussed 2 presentations to address and focus: overall topic is Mental Health with focus on 1) job obligations/financial factors and 2) family obligations
 - Outcomes for Special Populations group by June 2024: 1) presentation for students and 2) resources for faculty/staff

- To create foundational presentation framework for both groups 1) one working on student focus and 2) one working on faculty focus group
- Resources: financial support & job search/job obligations/ - cover letters/resume tips
- Resources: family obligations – food, housing, health and mental health services/immigration – use Mental Health Presenter focus on #13 (Immigration, Adaptation, and Resilience)
- Reviewed last year's presentation (powerpoint slides attached)
 - Very high level
 - This year we want to focus on something more tangible for students and staff to provide students as they work with students (i.e. counselors)

11:00 am

Next Steps/Action Items:

- Create googledoc to begin live drafting/editing of presentation
- Talk to Michelle/Justin on how to survey students consortium-wide for Mental Health Awareness month regarding local campus events in May relative to DMH event topics (additional in-person campus event option that zoom attendees will be invited to join if they like)
- Goals for new presentation (please review Justin Gorence's email from 11/29/23) – **30-45 minutes presentation** to allow for teachers to bring their classes
 - Topic: 1) Financial Support/Job Search – Financial Literacy and 2) Family obligation – mental health & immigration
 - Invitees: DHS (www.dmh.lacounty.gov) and Los Angeles Resource Connect (CORE) (www.coreresponse.org)
 - Provide links for LAERAC website to include as resources – EDD https://edd.ca.gov/en/about_edd/additional_resources/
 - 211 Los Angeles: <https://211la.org/resources>
 - Provide low-income program resource links for subsidized housing, vouchers for rent, programs for food supplements (ie. WIC, CalFresh, FCCC – internet bill, lower energy bill, etc)
 - Provide resource for Job Search – different jobs in the labor market and different job search engines, how remote jobs are a thing; options for work
 - **April 17, 2024** – zoom presentation 30-45 minutes; at the zoom presentation, provide invites if interested in more information during Mental Health Awareness month activities on school campuses in **May 2024** in-person session for

teachers & students to attend

- **Presentation POV:** Reviewing “case study” students – discuss student’s mental health status, financial needs, family obligations, and what strategies and supports are needed (resources, who to go to, and what’s available) ; 2 different scenarios to discuss resources available and walk them through the process based on student need:
 - 1) adult with disability (low-income and needing support)
 - 2) undocumented adult (immigration)
- **Possible Title:** *Case Study on Navigating Resources*
- Individual vs group assignments
 - Christie Dam provide framework and resource links – google drive to share
 - Yvette Barrios – MCAS – craft undocumented student case study
 - Sandra Lopez – craft student with disability case study
 - **Presentation date - Wednesday April 17, 2024 – Morning (10:30am) & Evening Zoom (6:30pm)** – time selected based on surveys on presentation format and preferred time for participation

Next APT meeting: Friday, February 2, 2024, 9 AM- 12:00 PM