

# LARAEC Special Populations

## Committee Meeting Notes

March 3, 2023

-It was unanimously determined that **we will present on May 12 at 9 a.m.** Presentation will last 30 minutes; 20 of which will be dedicated to content and 10 to Q&A.

### ROLES AND RESPONSIBILITIES

NAME	DELIVERABLE	DUE DATE
<b>Norma</b>	Complete Power Point Presentation (10 slides; 1-2 mins. Each)	<b>May 8<sup>th</sup></b>
<b>Maria</b>	Compile list of resources and share it with Norma. (Will share it with Katherine earlier for vocabulary review)	<b>April 28 (Norma)</b> <b>April 21 (Katherine)</b>
<b>Teresa</b>	Compile list of common terms related to Mental Health and submit to Norma	<b>April 28</b>
<b>Katherine</b>	Review list of resources in search of additional vocabulary to be shared with Teresa and Norma	<b>April 28</b>
<b>Sofia</b>	Create content (script) for slides 1,2, and 3 and submit to Norma. (See Presentation Outline for details)	<b>April 28</b>
<b>Pascal</b>	Create content for slide 4: rationale for sharing Vocabulary (segway for slides 5&6) and submit to Norma	<b>April 28</b>
<b>Teresa</b>	Select relevant vocabulary/terminology for slides 5&6 and share with Norma	<b>April 28</b>
<b>Pascal</b>	Create content for slide 7: rationale/explanation for sharing resources (segway for slides 8&9) and submit to Norma	<b>April 28</b>
<b>Irma</b>	Make a list of 2-3 resources and submit to Norma (for slide 8)	<b>April 28</b>
<b>Adriana</b>	Make list of 2-3 resources and submit to Norma (slide 9)	<b>April 28</b>

<b>Pascal</b>	Create content for slide 10: Wrap-Up and submit to Norma	<b>April 28</b>
<b>All</b>	Create script for your assigned slide(s) and submit into Google Folder (Scripts)	<b>April 28</b>
<b>Leo</b>	Provide assistance to anyone who may need it at any given point	<b>Now until May 12 (Day of presentation)</b>

## DAY OF PRESENTATION

- **Sofia** Will do intro.
- **Maria** will do voice-over for slides
- **Norma & Pascal** will do Q&A and wrap-up

## PRESENTATION OUTLINE

### I. INTRODUCTION

1. Slide 0 (title, team members, etc.) **(Norma)**
2. Slides 1 (definition and importance of mental health), slide 2 (barriers), and slide 3 (words of hope/encouragement) **(Sofia)**

### II. BODY

1. Slide 4 **(Pascal)** Rationale for Vocabulary
2. Slides 5&6 Vocabulary **(Teresa)**
3. Slide 7 **(Pascal)** Intro to resources
4. Slide 8 **(Irma)** resources (2-3)
5. Slide 9 **(Adriana)** resources (2-3)

### III. CONCLUSION

1. Slide 10 **(Pascal)** Wrap-Up

## NOTE:

-**Pascal** is our Editor in Chief; as such will be glad to help edit other team members' work whenever needed and will review final PowerPoint to dot our l's and cross our t's.

-Shout out to **Andres Cruz** for putting providing the research that served as foundation for this project.

Questions: contact Pascal and/or Norma : )

# Go Team! Go Teamwork!