

America's **JobCenter** of CaliforniaSM in **Hollywood** ★

WILL PROVIDE YOU WITH THE FOLLOWING SERVICES AND PROGRAMS AT NO COST TO YOU...



4311 Melrose Avenue
Los Angeles, CA 90029

Office (323) 454-6100

Fax (323) 454-6199

Fax (323) 454-6198

TTY 711

Hours of Operations

Monday-Friday

8:00 am to 5:00 pm

"ORIENTATIONS"

Tuesday – Spanish / English 9 – 10am

"WORKSHOPS"

Thursdays – Resume & Interview 10:30-11:30am

"JOB CLUBS"

Friday- 10-12 Call to Verify Hours

Disability Coordinator **Linda Diaz**
Limited English Proficiency **Lupe Diaz**
EO Compliance Office **Dion Wiltshire**

Priority of Services for Veterans!



Sign-In / Sign-Up Building One (1)

SELF-SERVICES:

Self-directed Resource Center:

- Computers, Internet, Phone, Fax, Photo Copies, and Job Leads
- Resumes and Mock Interviews during skills building workshops
- Referrals to adult education and literacy, career opportunities, and community services
- Assistive Technology for job seekers with disabilities
- Targeted recruitment events and job fairs
- On-Site short term job readiness and skills workshops
- Active Friday Job Club

Employment Development Department Workforce Services will provide you with:

- CalJOBS/JobsLA Registration
- Job Referral and Job Search Workshop
- Service to employers includes matching job openings with qualified candidates
- Labor Market Information
- Employee Bonding and Tax Credit Certification
- California Training Benefits (CTB) /WOTC
- YEOP – Youth Employment Opportunity Program
- Other services

INTENSIVE SERVICES:

- Case Management/Job Development and career counseling for direct placement or training
- WIOA customized training and On-the-Job Training programs (subject to availability)
- Supportive Services (subject to availability)
- Co-enrollment for Veterans, Native Americans, Older Workers, Long Term Unemployed, and Seasonal Migrant Workers
- Vocational and Career assessment services
- Ticket to Work
- On Site Recruitment

CAREER COUNSELING AND EMPLOYMENT PROGRAMS:

- Dislocated and Adult Workers (WIOA)
- Veterans
- Summer Youth Program
- Business Source and Business Services Program
- Greater Avenues for Independence Program (GAIN)
- Opportunities for person with Disabilities

Must be **Job Ready** for all services

"Equal Opportunity Employer/Program." "Auxiliary aids and services are available upon request to individuals with disabilities."