

December 8, 2023 (Sandra Pena and Leo Lynch)
Counseling and Transition APT Meeting #2

Revisiting our goals - The objective is to organize a student panel consisting of five students from various organizations and pathways, incorporating a brief introduction through a presentation and collected data. The group also plans to create a flyer outlining best practices for adult student motivation and retention.

In the upcoming meeting we intend to develop panel questions for integration into a survey. This survey will be implemented at respective sites to gain insights into why students stop attending and identify actions to enhance their success in the programs. Consideration is given to placing this questionnaire in a Google Form format for more accessible data collection and distribution.

Drawing from research from prior APT Counseling and Transitions teams and articles, the group analyzed and compiled a list of best practices. Notably, there is a scarcity of research data specifically for community college and adult education students. The group views their findings as a potential starting point for a comprehensive database. Highlighted best practices include goals, self-efficacy, removal of barriers, quality of instruction, timely feedback, building community, and individualized counseling.

Identifying key organizations within the group—LACC, Montebello, Burbank Adult School, LAUSD, and West Valley Occupational Center—the group assigned point persons to recruit one student at each site. Notable individuals include Gabriel (CTE) from LAUSD, Lorna (academic) from West Valley, and Jake (ESL), Central Office-LAUSD, Vocational Ed -LACC, CTE-Health Care-Montebello, and Burbank.

The group plans to create a Google Form Questionnaire targeting students who have stopped attending, seeking insights into what would help them to persist and stay motivated. This form will be implemented at each site for data collection and used in the group's deliverables. Additionally, the group aims to create a survey or outreach email to gather experiences from students who have left their respective programs.

The identified pathways for representation are ESL, CTE, HSE/GED, and VOC ED. Accomplishments from the meeting include solidifying the goal, accessing and compiling data, identifying common themes and best practices, and finalizing the format for deliverables.

- a) Establish a student panel
- b) Lunch with LARAEC and
- c) One-page flyer.

The group has successfully booked a date for the next milestone on May 2.

Looking ahead, the next meeting's goal is to start the introductory presentation and develop survey questions.