



# Action Planning Teams



## LARAEC Action Planning Teams

2023-2024 School Year

Hello!

Thank you for considering participation on one of LARAEC's Action Planning Teams (APTs) for the 2023-2024 SY. The APTs are a vital part of implementing the consortium's three year and annual plans. Each district is looking for individuals to bring their expertise and experience to these working groups and help forward initiatives through collaboration, problem solving and networking,

Please take a moment to familiarize yourself with the information contained here so you can make a choice about participation. It is the intent of the working groups to put ideas to action, and as such, communications, networking beyond in-person meetings, sharing actions and implementation, and working with school-based administrators and faculty are vital to the work of the working groups.

The 2023-24 LARAEC Annual Plan includes the following APTs:

- **Counseling and Transitions APT** – Focusing on 1) Induction and orientation, 2) Student engagement and support services, 3) Dual enrollment, and 4) College and career pathways.
- **Special Populations** – Providing support, resources, and strategies to counselors and teachers on working with special populations like AWD, immigrants, returning citizens, foster youth, or those with food and housing insecurity.
- **Marketing Collaboration and Strategies**– With the support of consulting services develop strategies and resources for faculty and staff for outreaching to communities of need. Emphasis will be on non-traditional strategies that compliment district marketing campaigns.
- **Remote Learning** – Translating staff survey results into a plan for professional development in order to build faculty knowledge and expertise with tech tools, online resources, and remote teaching practices.



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Each district will select members for participation in LARAEC APTs. APT membership is for one year. Members may serve more than one year at the discretion of their district. To fulfill on consortium goals and strategies, full participation is requested of all APT members.

- APT Member Activities:
  - Participate in 4 scheduled APT meetings (see schedule below)
  - Actively work on APT projects as determined by your group
  - Participate in research and learning related to your group’s projects
  - Participate in group presentations and staff development
- Benefits:
  - Opportunity to shape the vision and direction of LARAEC activities
  - Represent the priorities of your district and schools
  - Collaborate with others to create real solutions to problems of practice
  - Share ideas and strategies with staff from other districts

### Schedule of meetings:

Currently APT meetings are conducted via zoom. The amount of time spent on APT projects outside the meetings varies by group project and members. Groups are encouraged to use meeting time as working meetings. Additional compensated hours are provided to elected co-chairs. Questions about compensation, release time, and APT group membership should be directed to your district point person, **NAME and EMAIL of point person**

Dates for 2023-24 SY APT meetings:

- **APT Meeting #1**                      **Friday Nov 3**      **9 AM – 11:30 AM** (Counseling and Transitions)
- ONE** of these dates              **Friday Nov 3**      **12:30 – 3 PM** (Marketing)
- based on your group              **Friday Nov 17**    **9 AM – 11:30 AM** (Special Populations)
- Friday Nov 17**    **12:30 – 3 PM** (Remote Learning)
  
- **APT Meeting #2**                      **Friday, December 8, 2023**              **9 AM – 12 PM** (all groups)
- **APT Meeting #3**                      **Friday, February 2, 2024**              **9 AM - 12 PM** (all groups)
- **APT Meeting #4**                      **Friday, March 1, 2024**              **9 AM - 12 PM** (all groups)

**Asynchronous compensation** - Up to 8 hours of worktime in between meetings

**Co-Chair Planning Time** – Up to 1 hour of planning time between meetings (4 hrs total)

Again, thank you for your consideration. Please contact your point person if you have any questions or to let them know if you would like to be considered as a representative for your district to one of the APTs. If you are selected as an APT representative, we will be in contact shortly with more details.

Michele and Justin (LARAEC Advisors)

