



LARAEC Executive Board

Minutes- Regular Board Meeting

Wednesday, May 18, 2022

9:00 AM – 12:00 PM

Via Zoom

Executive Board Members in		Point Person Team Members		Staff	
Wendy Heard, Burbank USD	X	Yanira Chavez, BUSD	X	Lanzi Asturias, Project Director	X
Veronica Montes, Culver City USD	X	Ruth Morris, CCUSD	X	Michele Stiehl, Advisor	X
Dr. Ryan Cornner, LACCD	X	Dr. Adrienne Ann Mullen, LACCD	X	Justin Gorence, Advisor	X
Joseph Stark, Los Angeles USD	X	Men Le, LAUSD	X	Lourdes Enriquez, Budget Analyst	X
Dr. Angel Gallardo, Montebello USD	X	Benedetta Kennedy, MUSD	X	Teresa Plaza, Secretary	X

1 Call to Order	<p>1.1 Pledge of Allegiance</p> <p>a. Dr. Gallardo called the meeting to order with quorum at 9:04 AM.</p> <p>b. Mr. Gorence led the Pledge of Allegiance.</p>	Dr. Gallardo Mr. Gorence
	<p>1.2 Adjustments to the Agenda – The Board president will announce any requests for adjustments to the meeting agenda</p> <p>a. There were no requests to adjust the agenda.</p> <p>1.3 Approval of the Agenda</p> <p>a. Dr. Cornner moved to approve the agenda. Dr. Gallardo seconded.</p> <p>b. The board voted unanimously to approve the agenda. Ms. Montes was not present.</p> <p>1.4 Items for Future Agendas</p> <p>a. There were no items for future agendas.</p>	
	<p>1.5 Approval of the Minutes</p> <p>a. Regular Board Meeting: April 27, 2022</p> <p>i. Dr. Cornner moved to approve the minutes from the April LARAEC regular board meeting. Dr. Gallardo seconded.</p> <p>ii. The board voted unanimously to approve the minutes. Ms. Montes was not present.</p>	
2 Recognitions and Acknowledgements	Dr. Gallardo wanted to acknowledge that Dr. Cornner will be transitioning to a new position at Glendale Community College and offered congratulations and thanks on behalf of the board for all of his	Mr. Asturias

	<p>contributions and wisdom. They have appreciated his perspective and his ability to bring a different level of understanding to the board.</p> <p>Dr. Cornner said that his time on the board has been a great experience and a true testament to what can be accomplished when there is collaboration among partners with a common vision to serve a population in need of the best LARAEC has to offer. He is also looking forward to watching the implementation of their soon-to-be-approved strategic plan in the years to come and seeing the benefits it brings to individual students and the community as a whole.</p> <p>Dr. Gallardo also congratulated Ms. Heard, who would be transitioning towards a new professional goal, and thanked her for sharing her ideas and insight with the board. He thanked her for contributing and helping to move adult ed forward throughout the region as part of LARAEC.</p> <p>Ms. Heard thanked the board for making her feel welcome and said it has been a wonderful opportunity to learn from everyone on the team. She has appreciated their camaraderie as they work towards their goals and is also excited to see the rollout of the new three-year plan. It has been a pleasure working with the board, and she congratulated Dr. Cornner on his new position and asked him to reach out to collaborate since they will be close by each other.</p> <p>Mr. Asturias also acknowledged Dr. Gallardo as he transitioned out of his role as board president. He thanked Dr. Gallardo for all of his leadership and hard work. Dr. Gallardo thanked him and acknowledged the hard work and cooperation of the board and the LARAEC team.</p>	
<p>3 Public Comment</p>	<p>No public comment at this time.</p>	<p>Dr. Gallardo</p>
<p>4 Action Planning Team Summit</p>	<p>Current APT members will provide reports on annual progress and future plans.</p> <p>Ms. Stiehl welcomed the board to the APT Summit portion of the meeting, explaining that they would be sharing the work of the Action Planning Teams and acknowledging their hard work. She shouted out the APT members and co-chairs who were present at the meeting. She explained that they would be presenting an outline of the scope of work they were assigned, the work they've done, and recommendations for future work as it aligns with the upcoming three-year plan. She added that they are wrapping up adding items to the LARAEC website to help build out a toolkit with college, career, and support services for their students. They are also creating a faculty/counselor/staff resource center for resources to help improve engagement and equity. It will also facilitate sharing curriculum and instruction items and have tools and strategies for teachers based around the goals of the three-year plan.</p> <p>Mr. Gorence gave some background on the timeline of the APTs meetings and the number of attendees at each meeting. The APTs also communicated with each other between each meeting.</p> <p>Lisa Glionna from LACCD presented for the Adults With Disabilities APT.</p>	<p>Mr. Gorence</p>

	<p>Lisa Saperston from LACCD and Gina Paiz from LAUSD presented for the Counseling and Transitions APT.</p> <p>Daniel Gomez from CCUSD/LAUSD and Yanira Chavez from BUSD presented for the Data and Accountability APT.</p> <p>Dennis Solares from LACCD and Samantha Ross from LAUSD presented for the Professional Development APT.</p> <p>Adriana Viera from MUSD and Roxana Sanchez from LAUSD presented for the Workforce Preparation APT.</p> <p>Dr. Cornner thanked each APT for their work and collaboration.</p> <p>Dr. Gallardo echoed Dr. Cornner’s statements and thanked the APTs for putting together a phenomenal presentation.</p> <p>Mr. Stark shouted out all the APTs but also gave a specific shoutout to the Adults with Disabilities group and their championing and support of students with disabilities.</p> <p>Ms. Montes also highlighted the collaborative work of the APTs and said that CCUSD was grateful for the work of everyone in planning for the whole consortia since they cannot have staff on every team due to their size.</p>	
<p>5 Budget Report and Updates</p>	<p>5.1 Due Dates</p> <p>Mr Asturias highlighted due dates for the Q3 Member Progress and Expense Report in NOVA, the CAEP Three-Year Plan, and the Q3 P&E report certification.</p> <p>After this, Dr. Gallardo went to Board Member Reports beginning with Burbank.</p>	<p>Mr. Asturias Ms. Enriquez</p>
<p>6 Information/Discussion Items</p>	<p>6.1 Election of LARAEC Board Officers for the 2022-23 School Years</p> <p>a. This items was addressed after Board Member Reports, and Ms. Stiehl explained that they need to elect a new president for the next school year since their Vice President and second Vice President are both moving off the board.</p> <p>i. The LARAEC staff in consulting with the Point Persons Team recommended that they elect a new president for the upcoming school year since this meeting will most likely be the last regular board meeting of the school year and they can delay in filling the VP and second VP slots until a few meetings into the new school year. They can potentially address those in the January 2023 meeting.</p> <p>ii. This is allowed and consistent with their bylaws.</p> <p>b. Ms. Montes nominated Mr. Stark as president. Mr. Stark was flattered, but he thought in the interest of continuation of leadership that Dr. Gallardo should continue as president and</p>	<p>Ms. Stiehl</p>

	<p>nominated him. Ms. Montes seconded the nomination, and Dr. Gallardo accepted.</p> <p>c. The board voted unanimously to confirm Dr. Gallardo as LARAEC Board President for the 2022-2023 school year.</p> <p>d. The board agreed unanimously to defer filling the VP and second VP posts until January 2023.</p>	
<p>7 Board Member Reports</p>	<p>LAUSD:</p> <p>a. Mr. Stark reported that they are coming to the end of their hundred day plan with their new superintendent who has thankfully highlighted the critical role of adult ed in workforce development. Workforce development and adult ed can be crucial for students graduating high school who don't go into a four-year university right from graduation.</p>	Mr. Stark
	<p>BUSD:</p> <p>a. Ms. Heard reported that everything is stable in BUSD; they are wrapping up the year with graduations. Graduation rates are increasing and recovering into normal pre-pandemic levels.</p>	Ms. Heard
	<p>LACCD:</p> <p>a. Dr. Cornner reported that they are also getting ready for graduation, which will be the first in-person one since the pandemic. They have also had culturally significant graduations themed around groups like their LGBTQ community, African-American community, and Latino community. They are great opportunities to highlight what this means for individuals.</p>	Dr. Cornner
	<p>MUSD:</p> <p>a. Dr. Gallardo said that MUSD's superintendent is also very much into collaboration and staff development. Their graduation is different since a number of students don't seem to want to graduate in person and some graduated previously in the year. He also welcomed the new MUSD point person Benedetta Kennedy</p>	Dr. Gallardo
	<p>CCUSD:</p> <p>a. Ms. Montes reported that it is the end of the year so they are wrapping up. CCUSD is going through leadership changes, so they are in the middle of that process and seeing what the vision for CCUSD and their adult ed looks like going forward.</p>	Ms Montes
<p>8</p>	No public comment at this time.	Mr. Gorence

Public Comment		
<p style="text-align: center;">9 Action Items</p>	<p>9.1 Approve elected LARAEC board officers for the 2022-2023 school year</p> <p>a. This item was covered in item 6.</p> <p>9.2 Adopt resolution 05-18-22, authorizing the continuation of virtual teleconferenced LARAEC meetings pursuant to AB361</p> <p>a. Dr. Cornner moved to adopt resolution 05-18-22. Ms. Montes seconded.</p> <p>b. The board voted unanimously to adopt the resolution.</p> <p>9.3 Approve the 2022-2023 LARAEC Board Meeting Calendar</p> <p>a. Dr. Gallardo reminded the board that the highlighted meetings were ones that must take place, but the others on the calendar could be held as needed or wanted.</p> <p>b. Ms. Montes moved to approve the Calendar, and Dr. Gallardo seconded.</p> <p>c. The board voted unanimously to approve the calendar.</p>	<p>Dr. Gallardo</p>
<p style="text-align: center;">10 Announcements</p>	<p>Next Board Meeting: June 1, 2022</p> <p>Location: Zoom Meeting</p>	
<p style="text-align: center;">11 Adjourn</p>	<p>Dr. Gallardo adjourned the meeting at 10:07 AM.</p>	<p>Dr. Gallardo</p>