



OPEN MEETING ANNOUNCEMENT

Los Angeles Regional Adult Education Consortium

LACCD Van de Kamp Campus
2930 Fletcher Drive and San Fernando Road,
Los Angeles, CA 90065
January 19, 2018 ✨ 2:00 to 4:00 PM
Special Open Meeting

Agenda

Purpose:

- 1) Provide the public with LARAEC updates
- 2) Provide the public an opportunity for comments to inform LARAEC Board Members
- 3) Inform LARAEC stakeholders of plans and activities
- 4) Make well informed decisions on Action Items

Engaged Participant Outcomes:

- 1) Informed stakeholders
- 2) Feedback to the Consortium from a variety of stakeholders regarding its plans and activities
- 3) Well-informed decisions that support LARAEC's Regional Comprehensive Plan

<u>Time</u>	<u>Topic</u>	<u>Facilitator(s)</u>
2:00	Opening	Lanzi Asturias
2:05	Pledge of Allegiance	Matthew Oberlander
2:10	Consortium Updates: <ul style="list-style-type: none"> • LARAEC Workgroup Activities 	Dr. Adrienne Ann Mullen

Vision Statement

LARAEC will provide seamless pathways to workforce and higher education that are efficient, comprehensive, student-centered, and regionally relevant.

Mission Statement

LARAEC will sustain, expand, and improve adult education.



Time

Topic

Facilitator(s)

	<ul style="list-style-type: none"> • LARAEC Budgets and Upcoming Deadlines • LARAEC Second Annual Conference 	<p>Men Le Deanna Matsumoto Dan Garcia</p>
2:20	<p>Discussion Items:</p> <p>A. Montebello Unified School District, State Audit, LARAEC Recommendations</p> <ol style="list-style-type: none"> 1. Determine the specific amount the Montebello USD, Adult Education is to return to LARAEC. 2. Determine a formula to reallocate the MUSD, Adult Education, returned funds to the other LARAEC members. 3. Effective immediately, LARAEC will require quarterly reports from Montebello Adult Education to provide at least updates on: <ol style="list-style-type: none"> a. MUSD’s efforts to ensure effectiveness of services b. Growth targets c. Expenditures consistent with RCP goals d. Activities aligned with LARAECs Regional Comprehensive Plan. <p>B. LARAEC will hire an independent auditor to review performance and fiscal activities.</p> <p>C. Discuss the proposal for facilitation services to be provided by SEEDS’ Brigitte Marshall</p> <p>D. Approval of the LARAEC Office Staff funding proposal</p> <p>E. Approval of the LARAEC Data and Accountability withdrawn RFP funds distribution formula</p> <p>F. LARAEC Fee Policy</p> <p>G. Brown Act training for PPT and staff.</p> <p>H. New proposed agenda format that includes the following standing agenda items:</p>	<p>Lanzi Asturias</p>

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Time

Topic

Facilitator(s)

- I. Policy and Legislation
- II. Innovation and Best Practices
- III. Professional Development
- IV. Operations
- V. Announcements

- I. Schedule of Open Meetings (LARAEC needs to schedule periodic meetings)

3:00

Public Comment

Lanzi Asturias

3:25

Board Members' Comments and Responses

Board Members

3:40

Action Items:

Lanzi Asturias

- A. Montebello Unified School District, State Audit, LARAEC Recommendations

- 1. Determine the specific amount the Montebello USD, Adult Education is to return to LARAEC.
- 2. Determine a formula to reallocate the MUSD, Adult Education, returned funds to the other LARAEC members.
- 3. Effective immediately, LARAEC will require quarterly reports from Montebello Adult Education to provide at least updates on:
 - a. MUSD's efforts to ensure effectiveness of services
 - b. Growth targets
 - c. Expenditures consistent with RCP goals
 - d. Activities aligned with LARAECs Regional Comprehensive Plan.

- B. LARAEC will hire an independent auditor to review performance and fiscal activities.

- C. Discuss the proposal for facilitation services to be provided by SEEDS' Brigitte Marshall

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<u>Time</u>	<u>Topic</u>	<u>Facilitator(s)</u>
	D. Approval of the LARAEC Office Staff funding proposal	
	E. Approval of the LARAEC Data and Accountability withdrawn RFP funds distribution formula	
	F. LARAEC Fee Policy	
	G. Brown Act training for PPT and staff.	
	H. New proposed agenda format that includes the following standing agenda items: <ul style="list-style-type: none"> a. Policy and Legislation b. Innovation and Best Practices c. Professional Development d. Operations e. Announcements 	
	I. Schedule of Open Meetings (LARAEC needs to schedule periodic meetings)	
3:55	Next Meeting:	Lanzi Asturias
4:00	Adjourn	Lanzi Asturias

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